**The Hardin County Emergency Management Commission**

**Tuesday October 17, 2023, at 6:30 PM**

**Minutes**

**Call to Order:** Chair Sheriff Dave McDaniel 1817

**Establish Quorum: Rollcall.** Ackley-Mike Nuss, Alden-Jeff Fiscus, Eldora-Dave Dunn, Hubbard-Randy Smuck, Iowa Falls-Michael Emerson, New Providence-Rod Hanson, Radcliffe-Jes Krause, Steamboat Rock-Tim Stearns, Whitten-Erin Cross, Hardin County Board of Supervisors- Renee McClellan, Hardin County Sheriff- Dave McDaniel, Hardin County Emergency Management-Thomas Craighton, Owasa came in at 1629-James Nehring

**Recorder:** McKenzie Burton

**Approval of the Agenda:** Motion to approve by New Providence-Rod Hanson, seconded by Radcliffe-Jes Krause. Motion approved unanimously.

**Approval of August and September 2023 Financials:** Motion to approve by Steamboat- Tim Stearns, seconded by New Providence. Motion approved unanimously.

 **-**Vehicle Maintenance will change due to recent work

 **-**Covid check coming & will be getting money back for employee mileage & subs

**Old Business:**

1. **Hazard Mitigation Plan Adoption update**
	1. As you get your Mitigation Plan approved send to Thomas and Anthony
2. **FY23 EMPG application accepted**

**New Business:**

1. **Bylaws revision approval:** Motion to approve by Eldora-Dave Dunn, seconded by Radcliffe-Jes Krause, Motion approved unanimously.
2. **Job Description changes:** Motion to approve by Radcliffe-Jes Krause, seconded by Board of Supervisors- Renee McClellan. Motion approved unanimously.
3. **FY 24-25 Budget Process to Start:** Created an EMA Budget planning groupSteamboat- Tim Stearns, Eldora- Dave Dunn, Board of Supervisors-Renee McClellan, Hardin County EMA-Thomas Craighton, Hardin County Sheriff-Dave McDaniel

**Director Update:**

1. **Burn Ban information.**
	1. Still in effect and will reevaluate Thursday.
2. **Conferences update**
	1. Last Wednesday-Friday Homeland Security Conference
	2. Local LEPC
	3. International Conference 1st week of November
3. **Deputy Update-Education and certificates**
	1. Salamander class coming up
	2. Completion of some FEMA classes and EVOC training
4. **Upcoming Anhydrous Training October 26, 2023 1900**
	1. Moved to sometime in 2024
5. **Discussions started on MCI and TTX into FY 24**
	1. Seminar, Table Top in May, Next Fiscal Year in 2024 Full Scale exercise.

**Next Meeting Date:** November 21, 2023, at Hardin County Emergency Operations, Training and Exercise Facility 1031 Edgington Avenue, Eldora, IA

**Adjourn: Motion to Adjourn by New Providence-Rod Hanson, seconded by Iowa Falls- Michael Emerson. Motion approved, Meeting adjourned at 1907.**